



# ALBERNI DISTRICT TEACHERS' UNION

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## **Grievance Settlement- Request for Additional Medical Information**

This settlement sets the conditions for SD 70 requesting additional medical information using either the Request for Extended Medical Leave Form or the Request for Partial Medical Leave Form:

1. SD70 may request an Extended Medical Leave Certificate Form when information is received from the employee or a physician that the employee is expected to be absent a minimum of 20 *consecutive* working days or that the absence is indefinite.
2. SD70 may request a Partial Extended Medical Leave Certificate Form be completed when an employee requests a partial extended medical leave or when a physician recommends a partial extended medical leave.
3. SD70 will not request a medical diagnosis, but can request information relating to the Nature of the Illness or Disability

This settlement follows well-established standards that aim to balance the employer's right for medical information with the employee's right to privacy. SD70 must use an approved form.

ADTU Members are strongly advised to contact the ADTU Office if they receive a request for completion of the Request for Extended Medical Leave Form or the Request for Partial Medical Leave Form.